



Home Office

IMMIGRATION & NATIONALITY DIRECTORATE

FLR(M)

Version 06/2006

**Application for
an extension of
stay in the UK in
one of the following
categories:**

**Spouse or civil
partner of
a person present
and settled
in the UK**

**Unmarried or same
sex partner of
a person present
and settled
in the UK**

**THE ADDRESS TO WHICH YOU MUST POST
YOUR APPLICATION ON FORM FLR(M) IS:**

**Immigration and Nationality Directorate
Leave to Remain (FLRM)
PO Box 496
Durham
DH99 1WQ**

BUILDING A SAFE, JUST AND TOLERANT SOCIETY

**This form is
valid only for
applications
made on or after
22 June 2006**

GUIDANCE ON COMPLETING PAYMENT DETAILS

The fee

For applications made on this form, there is a fee of **£335** for applications made by post and **£500** for applications made in person at our Public Enquiry Offices. Applying by post takes longer.

There is only one fee per application form. You may include your children under the age of 18 for no additional fee if they are applying as your dependants. But if they apply separately, they must pay the prescribed fee.

Children aged 18 or over cannot be included. They must apply individually and pay the prescribed fee in each case.

How can you pay?

You can pay by any of the following methods:

- Cheque
- Postal Order
- Credit card (Visa or MasterCard only)
- Debit card (Maestro*, Switch or Delta)
- Banker's draft

* Please note that we will accept any Maestro card if you are applying in person at our Public Enquiry Offices but only Maestro cards issued in the UK if you are applying by post.

We do not accept any form of payment other than those listed above. **Please don't send cash** by post or bring it to our Public Enquiry Offices if applying in person.

If submitting more than one application form at the same time, you must make a separate payment for each form.

Cheques and Postal Orders

You must make the cheque or postal order payable to **'Home Office Leave to Remain'** and cross the cheque or postal order A/C Payee only.

Please write the full name, nationality and date of birth of the main applicant on the back of each postal order. You should keep the stub(s) of the postal order(s).

Please make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly.

If applying by post, please attach your cheque or postal order to the front of the application form.

If you are applying in person at our Public Enquiry Offices, your cheque must be accompanied by a guarantee card with a limit sufficient to cover the amount to be paid.

Completing the Payment Details page

To ensure that your payment is processed without any delay, please follow the guidance below when completing the next page.

Applicant's Details (1 to 5)

- 1 Full name (of main applicant).
- 2 Nationality (of main applicant). If more than 20 letters, please abbreviate.
- 3 Date of birth (day/month/year - eg 3 January 1980 should be written 03011980 - no spaces between).
- 4 Home Office reference (if you have one).
- 5 The address of the person named in 1.

Payer's Contact Details (6 to 7)

We need the details of the person to contact if we have a question about the payment. The contact may be different from the name given in 1 if an immigration adviser or other person is making the payment. Complete 6 to 7 as shown below only if the payer's name and address are different from those of the applicant.

- 6 The name of the contact.
- 7 The address of the person named in 6.

Method of Payment (8 to 16)

- 8 Tick the box if paying by postal order.
- 9 Tick the box if paying by cheque; enter the cheque number, account number and bank sort code.
- 10 If paying by card, tick one of the 5 boxes to show the type of card.
- 11 Delete inapplicable fee.
- 12-16 Complete only if paying by card.
- 15 The card security number is a three-digit security code known as the card verification value (CVV). It consists of the last three numbers on the signature strip on the back of the card as shown below.



- 16 It is the person named on the credit/debit card who must sign and date.

PAYMENT DETAILS:FLR(M) - please see guidance before completing

Please complete this page in block capitals and black ink.

APPLICANT'S DETAILS

1	Full Name																								
2	Nationality																								
3	Date of birth	Day	Month	Year																					
4	Home Office reference																								
5	Applicant's contact address																								
	Post code																								

PAYER'S DETAILS - complete 6-7 only if payer is not the applicant.

6	Contact Name																								
7	Contact Address																								
	Post code																								

METHOD OF PAYMENT

8	Postal order	<input type="checkbox"/>																												
9	Cheque	<input type="checkbox"/>	Cheque number																											
	Account number													Sort code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>										
10	Please debit my:	Visa	<input type="checkbox"/>	MasterCard	<input type="checkbox"/>	Delta	<input type="checkbox"/>	Switch	<input type="checkbox"/>	Maestro	<input type="checkbox"/>																			
11	Amount	Postal	£ 335	Premium	£ 500																									
12	Name on card																													
13	Card number																													
14	Card details	Valid from	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Expiry date	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Issue N° (where available)	<input type="text"/>																	
15	Card security number	<input type="text"/>	<input type="text"/>	<input type="text"/>																										
16	Signature (card only)																			Date										



APPLICATION DETAILS AND GUIDANCE

**Application for
an extension of
stay in the UK in
one of the following
categories:**

**Spouse or civil
partner of
a person present
and settled
in the UK**

**Unmarried or same
sex partner of
a person present
and settled
in the UK**

**This form is
valid only for
applications
made on or after
22 June 2006**

1 FOR WHICH APPLICATIONS MUST YOU USE FORM FLR(M)?

This form must be used only if you are applying for an extension of stay in one of the two categories listed in section 1 of the form. You must be in the United Kingdom to apply.

If you have already been given leave to enter or remain for 2 years as the spouse, civil partner, unmarried or same-sex partner of a person present and settled in the UK, and are nearing completion of that period, you must use Form SET(M) if you want to apply for indefinite leave to remain.

2 WHO CAN APPLY ON THIS FORM?

You and any children under 18 if they are applying as your dependants.

3 PAYMENT OF THE FEE

You must pay the fee prescribed by law. If you do not, the application cannot be considered and will be returned to you. Please see page 2 for the current fees and how to pay.

There is only one fee per application form. You may include your children under the age of 18 in your application if they are applying for an extension of stay as your dependants. If they apply separately, they must each apply individually and pay the prescribed fee.

Children aged 18 or over cannot be included in your application; they must each apply individually and pay the prescribed fee.

The fee to be paid covers the cost of processing your application. We will not refund it if we refuse your application or if you withdraw it.

For further information about the current charges, please see "Information about Charges for General Case Applications from 1 April 2005" on our website at www.ind.homeoffice.gov.uk

4 WHEN TO APPLY

You must apply before the end of your authorised stay in the United Kingdom.

5 MAKING SURE YOUR APPLICATION IS VALID

This is very important. We will return your application if it is invalid or incomplete. This will delay your application and could affect any appeal rights if your application is refused. It is your responsibility to ensure that you use the correct form for the category in which you are applying.

Before making your application, we would advise you to consult the immigration rules relating to the category in which you wish to apply if you have not already done so.

The current Immigration Rules can be found on our website at: www.ind.homeoffice.gov.uk

You can also obtain information about the relevant rules by calling **0870 606 7766**.

To make sure that your application is valid and complete, you need to do the following:

- **The application form.** Use the correct form for the category in which you are applying. Complete all the sections and answer all the questions that apply to you and any dependants included in the application. Make sure that you and your spouse or partner sign and date the declarations in section 7.
- **Documents.** Provide all the documents needed in support of the application and make sure that these documents are originals. If you can't provide the original document at the time of application, please explain why and say when you will provide it. If you provide a certified copy, it must be a copy certified by the body or authority which issued the original (for example, a copy of a savings passbook certified by the building society or bank), or by a notary. But it is unlikely that we will be able to grant your application without seeing the original document.
- **Photographs.** Provide 2 identical photographs of yourself and any dependants included in the application, as well as one photograph of your spouse or partner.. These should be taken against a light background, be clear and of good quality and must be full face. They must not show you or any dependants wearing sunglasses or any head covering unless this has to be worn for religious or cultural reasons. Photographs where the covering conceals the face will not be acceptable. The photographs you provide will be reproduced in the UK Residence Permit(s) in your and your dependants' passports if the application(s) is / are successful. You should therefore ensure that you are content for the photographs to be used for this purpose.

6 APPLYING BY POST - THE ADDRESS

The address to which you must post an application on Form FLR(M) is:

**Immigration and Nationality Directorate
Leave to Remain (FLRM)
PO Box 496
Durham
DH99 1WQ**

Posting the application to any other address will delay it. This address is only to be used when sending your application. For any other correspondence about your application, please use the addresses given in part 9.

If you use Recorded or Special Delivery, this will help us to record the receipt of your application. Please make sure that you keep the Recorded or Special Delivery number.

We will return your passport(s) and other documents by Recorded Delivery. If you would like them to be returned by Special Delivery, you must provide a pre-paid Special Delivery envelope big enough to accommodate the documents to be returned.

7 APPLYING IN PERSON

We offer a same-day service to people who apply in person at our Public Enquiry Offices (PEOs). The premium rate has to be paid for this service - see page 2 for the current rate. We can only offer this service for applications which are straightforward and do not require further enquiries.

Appointments. *If you want to apply in person, you should make an appointment in advance with one of the PEOs. Their addresses, opening times and telephone numbers are given on this page. Make an appointment only when you have obtained and completed the correct form, and have all the documents and photographs.*

For up-to-date information on opening times and services, please check the PEO page on our website at www.ind.homeoffice.gov.uk or phone the PEO numbers given on this page.

8 DECISION TIMES

Our published service standards for deciding charged applications made in 2006/07 are:

Applications made by post: *decide 70% of applications within 4 weeks (20 working days) and 90% within 14 weeks (70 working days).*

Applications made in person: *decide 98% within 24 hours.*

We advise you not to make any non-urgent travel arrangements until we have returned your passport(s) or travel document(s).

9 CONTACTING US AFTER YOU HAVE APPLIED

You may need to contact us after you have applied - either to send us more information about your application or to tell us that you need your passport or another document urgently.

If sending us more information about your application, please use the following address (not the address to which you posted your application):

**Initial Consideration Unit - FLR(M)
Immigration and Nationality Directorate
Lunar House
40 Wellesley Road
Croydon
CR9 2BY**

Please give the following details in your letter:

- the applicant's full name, date of birth and nationality
- any Recorded or Special Delivery number
- the date on which the application was posted or made in person
- the Home Office reference number, if you have one.

We advise you not to make any non-urgent travel plans until your application has been decided and your passport or other documents are returned to you.

If you need your passport because you have to travel urgently and unexpectedly, please call **0870 606 7766**. When doing so, please provide the personal and other details listed above.

Your application will be treated as withdrawn if your passport is returned for travel abroad before your application can be decided.

10 OBTAINING ANOTHER FORM

You can obtain another form from the Application Forms Unit on **0870 241 0645** or by downloading it from our website at www.ind.homeoffice.gov.uk

11 OTHER TELEPHONE ENQUIRIES

For enquiries other than obtaining an application form or making appointments at the Birmingham, Liverpool and Glasgow Public Enquiry Offices, call **0870 606 7766**.

We also have the following free textphone number:
0800 38 98 28 9

CROYDON

Public Enquiry Office
Lunar House
40 Wellesley Road
Croydon CR9 2BY

Monday to Friday
8:00am - 4:00pm

IMMIGRATION & NATIONALITY ENQUIRY BUREAU

Tel: **0870 606 7766**
(for general information & appointments at Croydon Public Enquiry Office)

Monday to Thursday
9:00am - 4:45pm
Friday
9:00am - 4:30pm

BIRMINGHAM

Public Enquiry Office
Dominion Court
41 Station Road
Solihull
Birmingham B91 3RT

Monday to Friday
9.00am to 4.00pm
Tel: **0121 704 5450**
(for appointments)

LIVERPOOL

Public Enquiry Office
Reliance House
20 Water Street
Liverpool L2 8XU

Monday to Friday
8.30am to 4.00pm
Tel: **0151 237 0405**
and **0151 237 0473**
(for appointments)

GLASGOW

Public Enquiry Office
Festival Court
200 Brand Street,
Govan
Glasgow G51 1DH

Monday to Thursday
8.30am to 4.30pm
Friday
8.30am to 4.00pm
Tel: **0141 555 1258**
(for appointments)

12 CHOOSING AN IMMIGRATION ADVISER

This form is designed to let you make your own application. If you engage an immigration adviser, you should take care when choosing one. The Office of the Immigration Services Commissioner (OISC) regulates immigration advisers. Their website at www.oisc.gov.uk contains a list of authorised advisers. It also has links to websites for solicitors, barristers and legal executives. If you have a complaint about an immigration adviser or need other information, the OISC contact details are:

Office of the Immigration Services Commissioner
5th Floor,
Counting House
53 Tooley Street
London
SE1 2QN

Telephone: **0845 000 0046**

Alternatively the Law Society, which regulates solicitors in England and Wales, can help you find a solicitor. You can contact them on **0870 606 6575** or visit their website at www.solicitors-online.com

If you wish to complain about a solicitor you can contact the Law Society's Consumer Complaints Service helpline on **0845 608 6565** or write to them at:

The Law Society
Victoria Court
8 Dormer Place
Leamington Spa
Warwickshire
CV32 5AE

13 COMPLAINTS ABOUT OUR SERVICE

If you want advice on how to make a complaint about the service you have received from the Immigration and Nationality Directorate please telephone **0870 241 6523** or visit our website at www.ind.homeoffice.gov.uk

You may complain in writing to:

IND Complaints Unit
PO Box 1384
Croydon
CR9 3YJ

Or by email to: ind.cu@homeoffice.gsi.gov.uk

14 DATA PROTECTION NOTICE

All information provided by you to the Home Office will be treated in confidence but it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions.

The Immigration and Nationality Directorate may also use the information provided by you for training purposes.

The information in the Payment Details page will be known to the private contractor engaged by the Home Office to process application payments.



SECTION 1 Applicant's details

Attach applicant's photographs here

The personal details of the main applicant are to be entered at 1.1 to 1.9. Where there are children under the age of 18 included in the application, their personal details should be entered at section 2.2.

Is a representative assisting you with your application? Yes [] No []

If yes please insert their OISC Registration Number if they have one. []

Tick a box to show us why you are applying for an extension of stay in the UK.

Spouse or civil partner of a person present and settled in the UK.

Complete sections as instructed

Unmarried partner or same-sex partner of a person present and settled in the UK.

Complete sections as instructed

This form is valid only for applications made on or after 22 June 2006

APPLICANT'S DETAILS

1.1 Title (Mr, Mrs, Ms, Miss, Other) _____

Full name (as shown on passport or travel document) _____

Surname _____

1.2 Nationality _____

1.3 Date of birth Day Month Year Gender M [] F []

1.4 Home Office reference _____

1.5 Passport number _____

1.6 Any other names by which you have been known _____

1.7 UK address. Please let us know immediately if this changes _____

1.8 Post code _____

1.9 Daytime telephone number _____

1.10 The address to which you would like us to return your documents and send any letters about your application, if different from that at 1.7 _____

Post code _____

SECTION 2 *Family details - please see guidance notes before completing*

2.1

Your partner's details. Unless otherwise stated, the word 'partner' in this form means your spouse, civil partner, unmarried or same-sex partner.

Attach partner's photograph here	Partner's full name	_____		
	Nationality	_____		
	Date of birth	Day	Month	Year
	Gender	M	<input type="checkbox"/>	F <input type="checkbox"/>
	Relationship to you	_____		

How long has he/she lived in the UK?

Years: _____ Months: _____

His/her name at birth if different, and other names by which he/she has been known.

This section is where you give details of any children under 18 included in the application - please see guidance notes before completing.

2.2

Do you, or your partner, have any children under 18 from your marriage, civil partnership or relationship, or from previous relationships, who are dependent on you or your partner?

Yes No

If you have answered **yes** to question **2.2**, and they are applying for an extension of stay as your dependants, please give their details below. If you need more space, continue on another sheet and provide it with your application.



Attach child's photographs here	Child's full name	_____		
	Nationality	_____		
	Date of birth	Day	Month	Year
	Gender	M	<input type="checkbox"/>	F <input type="checkbox"/>
	Do they live with you in the UK?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

Who pays for their support? _____

Relationship to you _____

Relationship to your partner _____



Attach child's photographs here	Child's full name	_____		
	Nationality	_____		
	Date of birth	Day	Month	Year
	Gender	M	<input type="checkbox"/>	F <input type="checkbox"/>
	Do they live with you in the UK?	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

Who pays for their support? _____

Relationship to you _____

Relationship to your partner _____

SECTION 2 Family details (continued)

Child's full name _____

Nationality _____

Date of birth

Day		Month	

Year			

 Gender M F

Do they live with you in the UK? Yes No

Who pays for their support? _____

Relationship to you

Relationship to your partner

Attach
child's
photographs here

Child's full name _____

Nationality _____

Date of birth

Day		Month	

Year			

 Gender M F

Do they live with you in the UK? Yes No

Who pays for their support? _____

Relationship to you

Relationship to your partner

Attach
child's
photographs here

Child's full name _____

Nationality _____

Date of birth

Day		Month	

Year			

 Gender M F

Do they live with you in the UK? Yes No

Who pays for their support? _____

Relationship to you

Relationship to your partner

Attach
child's
photographs here

SECTION 3 *Details about your application*

This section must be completed as indicated.

3.1 Did you get an entry clearance as a spouse, civil partner, unmarried or same-sex partner, fiancé(e) or proposed civil partner before entering the UK? Yes No

If you have answered **yes** to question **3.1** go to Section 4. If you have answered **no** to question **3.1** you must answer all the questions in this section.

3.2 Were you granted a Certificate of Approval for marriage or civil partnership? Yes No

3.3 Please state the date and place of your wedding or civil partnership ceremony.

3.4 Have you been married or in a civil partnership before? Yes No

3.5 Has your partner been married or in a civil partnership before? Yes No

3.6 When did you meet your partner?

3.7 Where did you meet?

3.8 When did you decide to marry, form a civil partnership, live together in a relationship akin to marriage, or live together in a relationship akin to a civil partnership?

3.9 When did you start living together?

SECTION 4 *Your home and your finances*

This section must be completed by all applicants.

4.1 Is your home in the UK:

a) owned by you or your partner or both? b) rented from a local authority by you or your partner or both?

c) privately rented by you or your partner or both? d) owned or rented by a relative or friend?

e) other (please give details) _____

4.2 Do you or your partner, or both, pay any rent or mortgage for your home? Yes No

If so, how much each month? £ _____

4.3 Are you working in the UK? Yes No

If so, what is your net pay each month? £ _____

4.4 Is your partner working in the UK? Yes No

If so, what is his/her net pay each month? £ _____

4.5 Does a relative or friend of you or your partner, or both of you, regularly give you money? Yes No

If so, how much do you receive each month? £ _____

4.6 Are you or your partner receiving any public funds? Yes No

The public funds which are relevant for the purposes of the immigration rules are listed below. If you have answered **yes** to question **4.6**, you must tick the relevant box(es) to show which of these are being received.

	You	Partner		You	Partner
Housing and homelessness assistance	<input type="checkbox"/>	<input type="checkbox"/>	Social Fund payment	<input type="checkbox"/>	<input type="checkbox"/>
Attendance Allowance	<input type="checkbox"/>	<input type="checkbox"/>	Council Tax Benefit	<input type="checkbox"/>	<input type="checkbox"/>
Severe Disablement Allowance	<input type="checkbox"/>	<input type="checkbox"/>	Child Benefit	<input type="checkbox"/>	<input type="checkbox"/>
Carer's Allowance	<input type="checkbox"/>	<input type="checkbox"/>	Income based Jobseeker's Allowance	<input type="checkbox"/>	<input type="checkbox"/>
Disability Living Allowance	<input type="checkbox"/>	<input type="checkbox"/>	Housing Benefit	<input type="checkbox"/>	<input type="checkbox"/>
Income Support	<input type="checkbox"/>	<input type="checkbox"/>	State Pension Credit	<input type="checkbox"/>	<input type="checkbox"/>
Working Tax Credit	<input type="checkbox"/>	<input type="checkbox"/>	Child Tax Credit	<input type="checkbox"/>	<input type="checkbox"/>

SECTION 5 *Personal history*

This section must be completed by all applicants and must include information relating to any dependants included in this application. All questions in this section must be answered. Information given may be checked with other agencies.

5.1 Do you or any dependants included in this application have any criminal convictions in the UK or any other country (including traffic offences) or any civil judgements made against you? Yes No

If you have answered **Yes** to question **5.1** above please give details below for each sentence starting with the most recent one - but first see **Note 1** below. If you or any dependants included in this application have received more than two sentences you should continue on another sheet. If you have answered **No** please go to question **5.2**.

Note 1 - Convictions spent under the Rehabilitation of Offenders Act 1974 need not be disclosed. More information about the Act is given towards the end of this section.

First sentence

Name of person sentenced

Nature of offence

Date sentenced

Sentence given

Country where sentenced

Second sentence

Name of person sentenced

Nature of offence

Date sentenced

Sentence given

Country where sentenced

5.2 Have you or any dependants included in this application ever been charged or indicted inside or outside the United Kingdom with a criminal offence for which you or any dependants included in this application have not yet been tried in court? Yes No

5.3 Have you or any dependants included in this application ever been involved in the commission, preparation or organisation of war crimes, crimes against humanity or genocide? **For help in answering this question, please read the information on the next page.** Yes No

5.4 To your knowledge, have you or any dependants included in this application ever been suspected, accused, investigated, charged, prosecuted or convicted for involvement in war crimes, crimes against humanity or genocide? **For help in answering this question, please read the information on the next page.** Yes No

5.5 Have you or any dependants included in this application ever been involved in acts of committing, preparing, financing or instigating terrorism or acts of encouraging or inducing others to commit, prepare or instigate terrorism, or the attempt of any such acts, either within or outside the UK? Or have you or any dependants included in this application ever been a member or supporter of an organisation which has perpetrated or supported acts of terrorism in furtherance of its aims? Yes

SECTION 5 *Personal history (continued)*

5.6

Have you or any dependants included in this application engaged in any other activities which might be relevant to the question of whether you or any dependants included in this application are persons of good character?

Yes

No

*If you have answered **yes** to question **5.2, 5.3, 5.4, 5.5** or **5.6** above please give further details in the space provided below. If you need more space, continue on a separate sheet.*

REHABILITATION OF OFFENDERS ACT 1974

The Rehabilitation of Offenders Act 1974 enables criminal convictions to become 'spent' or ignored after a 'rehabilitation period'. The length of the rehabilitation period depends on the sentence given. For a custodial (prison) sentence the rehabilitation period is decided by the original sentence, not the time served. Prison sentences of more than two and a half years can never become spent and should always be disclosed. Further information on rehabilitation periods can be found at Nacro's Resettlement Plus Helpline on **020 7840 6464** or by obtaining a free copy of their leaflet on **020 7840 6427**.

Definitions

For the purposes of answering questions **5.3** and **5.4**, the following information provides guidance on actions which may constitute genocide, crimes against humanity and war crimes.

This guidance is not exhaustive. Before you answer these questions on behalf of yourself and any dependants included in this application you should consider the full definitions of war crimes, crimes against humanity and genocide which can be found in Schedule 8 of the International Criminal Court Act 2001 at the following website www.opsi.gov.uk/acts/acts2001/20010017.htm Alternatively, copies can be purchased from The Stationery Office, telephone **0870 600 5522**.

It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately on behalf of yourself and any dependants included in this application.

Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

You must answer all the questions in this section on behalf of yourself and any dependants included in this application. It is an offence under section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which you know to be false or do not believe to be true.

SECTION 6 *Documentary evidence*

The documents and photographs needed in support of your application, as well as those of any dependants included in your application, are listed in sections 6A-6C below. You must provide those which are relevant in your case and the cases of any dependants included in the application.

Tick the boxes in section 6A next to the relevant items to show the documents and photographs you are providing. You must also tick one of the boxes in sections 6B-6C next to the category in which you are applying and provide all the relevant documents listed in that section.

You should attach all photographs to sections 1 and 2 of the form in the spaces provided. Part 5 of the guidance notes contains information about photographs.

6 A

Note 2:
The document(s) must be either

- your partner's current passport or travel document; or
- if your partner is a British citizen without a passport, his/her full birth certificate (showing the parents' names), accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years; or
- if your partner is a non-British citizen without a passport, a Home Office letter or other document showing that he/she has been granted indefinite leave to enter or remain in the UK, accompanied by at least one other formal document as evidence of ordinary residence in the UK for the last three years.

The following are examples of formal documents that may be provided as evidence of ordinary residence for the last three years: notice of income tax coding, driving licence, building society passbook/bank statements, National Insurance or National Health Service registration issued by the Department for Work and Pensions, Department of Social Security or a local health authority.

Two recent passport-size photographs of yourself with your name written on the back of each photograph.

A recent passport-size photograph of your partner with their name written on the back of the photograph.

Two recent passport-size photographs of each dependent child applying for an extension of stay in the UK with you (see section 2), with their name written on the back of the photographs.

Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.

Current passport(s) or travel document(s) for each dependent child applying for an extension of stay in the UK with you (see section 2). If they last entered the UK on previous passport(s) or travel document(s), please also provide these documents if you have them.

Your police registration certificate (if you have been asked to register with the police).

The police registration certificate(s) for each dependent child applying for an extension of stay in the UK with you (if they have been asked to register with the police).

A full birth certificate (i.e. one which shows the parents' names) for each dependent child of your present marriage, civil partnership or relationship who is applying for an extension of stay in the UK with you.

Document(s) showing that your partner is present and settled in the UK (see **Note 2**).

List any such document(s) in this box (continue on another sheet if necessary).

SECTION 6 *Documentary evidence (continued)*

Note 3:
The documents showing the funds available to you must cover at least the last 3 months. We do not accept internet and cashpoint statements as evidence of funds.

Evidence that you have the funds to maintain and accommodate yourself and any dependants without recourse to public funds. The evidence must be formal documents such as bank statements, a building society passbook, or wage slips for you and/or your partner (but please don't send us travellers cheques or credit cards). If a relative or friend is supporting you, the evidence should be a letter from him/her confirming this together with formal documents showing their financial situation (see **Note 3**).

6 B

If you are applying as a spouse or civil partner:

Note 4:
The document(s) must be formal documents such as a decree absolute or a final dissolution order (or other confirmation of the legal dissolution of the relationship) or a death certificate.

- a) Your civil marriage certificate or civil partnership certificate.
- b) If you have answered **yes** to question **3.4**, document(s) showing you were free to marry your present spouse or form a civil partnership with your present partner (see **Note 4**). List any such document(s) in this box.

- c) If you have answered **yes** to question **3.5** document(s) showing that your partner was free to marry you or to form a civil partnership with you (see **Note 4**). List any such document(s) in this box.

6C**If you are applying as an unmarried or same-sex partner:**

Document(s) showing that you and your partner have been living together in a relationship akin to marriage or a relationship akin to civil partnership which has subsisted for 2 years or more (see **Note 5**).

Note 5:

We need documentary evidence indicating that you and your partner have been living together as a couple during the past two years. Ideally, this evidence should indicate joint commitments in your finances, other responsibilities and social activities spread across the past 24 months/2 years.

Items of correspondence or other documentary evidence from sources of the kind listed below would be acceptable. These should be divided fairly equally between each of the two years, and be addressed jointly in both your names wherever possible. If you do not have any or enough in your joint names, items addressed to each of you individually may be acceptable, provided they show the same address and you provide roughly the same number of items in each of your names.

The items of evidence should be from at least 5 different official sources.

Ideally, a total of 20 items of evidence should be provided. If you are not able to do that, please provide at least 10 items.

Please give an explanation if you cannot provide at least 10 items and/ or if the evidence is not in your joint names and/or it is not spread over the 24 month period as indicated. An explanation must also be provided for any periods when you did not live together, as well as evidence in support of the explanation and evidence to show how you maintained contact with each other during this time.

Your application could be delayed or even refused if you do not provide enough evidence of this kind.

- **telephone bills or statements**
- **gas bills or statements**
- **electricity bills or statements**
- **water rates bills or statements**
- **council tax bills or statements**
- **mortgage statements or agreement**
- **banks or building society statements/passbooks**
- **tenancy agreements**
- **insurance policies/certificates or other correspondence**
- **loan agreements**
- **AA,RAC or similar membership**
- **membership of sports or social clubs**
- **membership of a religious organisation**

- **correspondence from government departments or agencies (eg HM Revenue and Customs, Inland Revenue, Department for Work and Pensions) including evidence that you have declared your relationship to the appropriate government bodies.**

- **correspondence from GP or local health authority (eg: NHS card, correspondence about ante-natal and post-natal treatment, letter confirming dates of visits to the home address by a midwife, letter confirming registration with a dentist, etc - providing these documents show your home address and the date first registered)**

You and your partner must now complete section 7

If you are applying as a spouse or civil partner

You and your spouse or civil partner must now read the declarations below and sign them. They must be signed by you (the applicant) and your spouse or civil partner and not by a representative or other person acting on your behalf.

By the applicant:

I hereby apply for an extension of stay in the UK for myself and any dependent children listed in this form on the basis of my marriage to, or civil partnership with, the person who has signed the declaration below. I declare that we are still married, that we are living together as husband and wife and intend to do so permanently or that we are still registered in a civil partnership, that we are living together as civil partners and intend to do so permanently. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself, my spouse or civil partner and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information provided by me to the Home Office will be treated in confidence but that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions.

I understand that the Immigration and Nationality Directorate may also use the information provided by me for training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signed: Date:

By the applicant's spouse or civil partner:

I confirm that I am the spouse or civil partner of the applicant. I declare that we are still married and that we are living together as husband and wife and intend to do so permanently, or that we are still the civil partners of one another and that we are living together as civil partners and intend to do so permanently.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception. I am also aware that it is an offence under that Act (as amended) to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Signed: Date:

If you are applying as an unmarried or same-sex partner

You and your unmarried or same-sex partner must now read the declarations below and sign them. They must be signed by you (the applicant) and your partner and not by a representative or other person acting on your behalf.

By the applicant:

I hereby apply for an extension of stay in the UK for myself and any dependent children listed in this form on the basis of my relationship with the person who has signed the declaration below. I declare that we have been living together in a relationship akin to marriage, or a same-sex relationship, which has subsisted for two years or more and intend to do so permanently. The information I have given in this form is complete and is true to the best of my knowledge. I also declare that the photographs submitted with this form are a true likeness of myself, my partner and any dependants included in the application, as named on the back of each photograph.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information provided by me to the Home Office will be treated in confidence but that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions.

I understand that the Immigration and Nationality Directorate may also use the information provided by me for training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signed: Date:

By the applicant's unmarried or same-sex partner:

I confirm that I am the unmarried or same-sex partner of the applicant. I declare that we have been living together in a relationship akin to marriage, or a same-sex relationship, which has subsisted for two years or more and intend to do so permanently.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception. I am also aware that it is an offence under that Act (as amended) to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Signed: Date:

DOCUMENT CHECKLIST

Please complete this part of the form. It will help us to make sure that we have received the documents you supplied and to keep a record of them while they are with us.

The list of documents is a standard one showing the main documents received with applications for which there is a fee. You are only expected to provide those which are relevant to your application as specified in the Documentary Evidence section of the particular application form.

Please state how many of the following you have provided:

- | | |
|---|--------------------------|
| Passports | <input type="checkbox"/> |
| Travel documents | <input type="checkbox"/> |
| Birth certificates | <input type="checkbox"/> |
| Marriage certificates | <input type="checkbox"/> |
| Civil partnership certificates | <input type="checkbox"/> |
| Police registration certificates | <input type="checkbox"/> |
| Driving licences | <input type="checkbox"/> |
| Other (please list in the space opposite) | <input type="checkbox"/> |

FOR OFFICIAL USE ONLY

- | | |
|----------------------------------|--------------------------|
| Passports | <input type="checkbox"/> |
| Travel documents | <input type="checkbox"/> |
| Birth certificates | <input type="checkbox"/> |
| Marriage certificates | <input type="checkbox"/> |
| Civil partnership certificates | <input type="checkbox"/> |
| Police registration certificates | <input type="checkbox"/> |
| Driving licences | <input type="checkbox"/> |
| Other | <input type="checkbox"/> |

Signature _____

Date _____

APPLICANT'S CHECKLIST

Please make the following checks before posting your application. They should help to ensure that it is valid.

Are you sure that form FLR(M) is the right form for you?

Is the form valid for use? *See the date on the front page.*

Have you completed the Payment Details page?

Have you ticked a box in section 1 to show in which category you are applying?

Have you completed all the other applicable sections of the form as specified?

Have you sent us the following documents specified in section 6?

- current passport(s) or travel document(s), including those of any dependants included in the application
- photographs, including those of any dependants included in the application
- police registration certificate(s) if applicable
- civil marriage/ partnership certificate
- evidence of funds and any other documents in Section 6 needed for your application and those of any dependants.

If you are unable to send us originals of any of the documents or photographs specified in section 6, have you given an explanation and said when you will be able to send them?

Have you and your spouse or partner signed and dated the declarations in section 7 of the form?

Finally, please make sure that the application is addressed exactly as shown below.

**Immigration and Nationality Directorate
Leave to Remain FLR(M)
PO Box 496
Durham
DH99 1WQ**